

George E. Leveille
Chairman

Frank S. Venezia
Vice-Chairman

Judith E. Kehoe
Treasurer

Sam Messina
Secretary

David A. Petraglia
Assistant Secretary

Pamela C. Robbins
Robert B. Ward

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MINUTES OF THE REGULAR MEETING
November 15, 2005

The meeting of the Town of Bethlehem Industrial Development Agency was convened in public session on Tuesday, November 15, 2005 at the Bethlehem Town Hall, Delmar, New York.

Board Members Present	Board Members Absent	Others
George Leveille, Chairman Frank Venezia Judith Kehoe David Petraglia Sam Messina Robert Ward Pam Robbins	None	Tom Connolly, Esq. Sheila Krauss Theresa Egan Joe Scott

The meeting was called to order by Mr. Leveille at 8:00 AM.

Mr. Leveille congratulated Ms. Egan on her reelection as Supervisor and Mr. Messina on his election to the Town Board.

After a brief discussion, Mr. Messina made a motion to adopt the minutes of the October 18, 2008 meeting as amended. This was seconded by Ms. Kehoe and carried with the following vote:

<u>Ayes</u>	<u>Abstain</u>	<u>Absent</u>	<u>Nays</u>
Mr. Leveille Mr. Venezia Ms. Kehoe Mr. Ward Mr. Petraglia Ms. Robbins Mr. Messina	None	None	None

A financial report was given by Ms. Kehoe. The IDA has a fund balance of approximately \$637,000 all in cash. The year-to-date revenues are \$450,000 – overbudget by \$90,000. The year-to-date expenditures are \$79,000 – underexpended by \$280,000.00.

The next item was an overview of the next strategic planning session led by Mr. Leveille.

- Review what was covered at the last meeting
- Discussed topics to cover at the next meeting
- Presented a tentative agenda
- Need to establish priorities and allocate funds to accomplish them
- Forecast the IDA's capital position for the next five years

Old Business

The closing for American Housing has been postponed until 2006. There will be no public hearing on December 8, 2005.

The Public Hearing for Plasticware LLC will be held on Monday, December 12, 2005 at 7:00 PM.

Vista provided the subcommittee on tax abatement policy with a chart of competitive tax abatements. Vista wants to know what PILOT policies are available.

The sub-committee on tax abatement policy is considering a three tiered approach –

1. 485-b abatement with no relief from the BCSD school tax – just RCS
2. 485-b abatement program – which will include abatement from BCSD
3. Deeper incentive program with strict criteria including tight recapture language – possibly a twelve year program – other conditions being discussed

The committee will report its recommendations for a PILOT Policy in December.

New Business

Mr. Leveille met with the Town Supervisor, the Vista Tech Campus developers and their environmental attorney yesterday to map out the environmental review process. They are expected to present an application for a proposed building in January, 2006. The New Scotland Road Hamlet master plan would be important to provide services to the Vista Campus.

Mr. Connolly reviewed a letter from Robert Ryan – Assistant Counsel to the Governor – regarding public authority reform.

The next item was a discussion of the Town of Bethlehem/BIDA service agreement led by Mr. Scott. The Town would undertake certain services for the IDA instead of the IDA doing those things themselves. This agreement authorizes IDA funds to be used to pay the Town for the services provided by the Town staff to the IDA. The IDA Board would approve which services would apply – with part being salaries and part being programmatic. Services must be for IDA projects only. This will be done on an annual basis.

Resolution 21-2005 A motion was made by Mr. Ward to adopt a resolution authorizing the expenditure on moneys of the Agency for the purpose of paying the Town for work of the town staff on behalf of the Agency and the execution and delivery of any documents in connection with such expenditures. This was seconded by Mr. Petraglia and carried with the following vote:

<u>Ayes</u>	<u>Abstain</u>	<u>Absent</u>	<u>Nays</u>
Mr. Venezia Mr. Ward Mr. Petraglia Ms. Robbins Mr. Messina	Mr. Leveille Ms. Kehoe	None	None

A brief discussion of Flags and Flowers was led by Mr. Venezia. If the program is to be continued the process should start soon. \$5,000.00 was raised through the Chamber of Commerce in 2005. The real costs were \$15,000 - \$16,000.00 for the equipment. A large cost was the watering by the Highway Department. The program should be expanded to include the 9W and Feura Bush Road area. There needs to be a designated fund raiser – possibly from the garden club. Corporate sponsorships may be possible next year.

A motion to adjourn was made by Ms. Kehoe, seconded Mr. Venezia and carried with the following vote:

<u>Ayes</u>	<u>Abstain</u>	<u>Absent</u>	<u>Nays</u>
Mr. Leveille Mr. Venezia Ms. Kehoe Mr. Ward Mr. Petraglia Ms. Robbins Mr. Messina	None	None	None

The next regular meeting is on December 20, 2005 at 8:00 AM.

Respectfully submitted,

Sheila Krauss