

**TOWN OF BETHLEHEM INDUSTRIAL DEVELOPMENT AGENCY  
STRUCTURE OF AGENCY BOARD**

SECTION 1201. PURPOSE AND AUTHORITY. The purpose of this Part is to establish such procedures relating to the organization of the membership of the Town of Bethlehem Industrial Development Agency (the "Agency") as necessary for the implementation of Section 856 of Title One of Article 18-A of the General Municipal Law (the "Act"), Section 903-a of the Act and the By-Laws of the Agency.

SECTION 1202. ORGANIZATION. (A) Appointment of Members. The members of the Agency shall be appointed by the Town Board of the Town of Bethlehem. The members serve at the pleasure of the Town Board. Upon appointment to the Agency, counsel to the Town must file a Certificate of Appointment with the Secretary of State. A form copy of a Certificate of Appointment is attached hereto as Appendix PART II-13A.

(B) Oath of Office. Each new member of the Agency must take and file an oath of office. An oath of office may be administered by the Supervisor or the Town Clerk.

(C) Number of Members. The Agency shall consist of not less than three or more than seven members.

(D) Qualifications. Each member must be at least 18 years of age, a resident of the Town of Bethlehem and otherwise comply with the applicable requirements of the New York Public Officers Law.

(E) Representation. Members of the Agency may include, but not be limited to, representatives of local government, the school board, organized labor and business.

(F) Term of Membership. Each member of the Agency shall serve for the term specified in the resolution adopted by the Town Board appointing such member. In any event, each member of the Agency shall serve at the pleasure of the Town Board.

(G) Officers. The officers of the Agency shall be a Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer and such other officers as provided by the By-Laws of the Agency. All requirements regarding the election, duties, tenure of office and other matters involving the officers of the Agency shall be as set forth in the By-Laws of the Agency.

APPENDIX PART II-13A

Sample Certificate of Appointment of Member to be filed with Secretary of State pursuant to New York State Industrial Development Agency Act. File with Miscellaneous Records Bureau, Department of State, 162 Washington Avenue, Albany, New York 12225.

CERTIFICATE OF APPOINTMENT  
AS MEMBER OF  
TOWN OF BETHLEHEM  
INDUSTRIAL DEVELOPMENT AGENCY  
FOR FILING  
WITH  
SECRETARY OF STATE

This is to certify that

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has been appointed as a

MEMBER

of the TOWN OF BETHLEHEM INDUSTRIAL DEVELOPMENT AGENCY which has been duly established under Title 1, Article 19-A of the General Municipal Law of the State and Chapter 582 of the Laws 1973 of the State, as amended, by Chapter 560 of the Laws of 1983 of the State.

THE TOWN BOARD OF THE TOWN OF BETHLEHEM, NEW YORK

BY: \_\_\_\_\_  
CLERK

(SEAL)