

# TOWN OF BETHLEHEM

*Albany County - New York*

## INDUSTRIAL DEVELOPMENT AGENCY

445 DELAWARE AVENUE  
DELMAR, NEW YORK 12054

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**Victoria Storrs**  
*Chair*

**Vacant**  
*Vice Chair/ Assistant Secretary*

**Tim Maniccia**  
*Secretary*

**Richard Kotlow**  
*Treasurer*

**David Kidera**  
*Member*

**Vacant**  
*Member*

**Christopher Bub**  
*Member*

**Catherine M. Hedgeman, Esq.**  
*Executive Director,  
Assistant Secretary and  
Agency Counsel  
518-439-4955*

**Allen F. Maikels**  
*Chief Financial Officer and  
Contracting Officer  
518-487-4679*

**John Taylor**  
*Senior Economic Developer  
Ext. 1189*

**Robin Nagengast**  
*Assistant Executive Director  
Ext. 1164*

### Governance Committee Agenda

**Wednesday July 20, 2022**

**8:00 a.m. Room 101**

**LIVESTREAM VIA ZOOM**

<https://us02web.zoom.us/j/81072109682>

1. Call to Order/Roll Call/Quorum Determination
2. Livestream services for our meetings
3. Discussion Re: Board self-evaluation review and Board Training
4. Discussion Re: Evaluation of the Executive Director
5. Discussion Re: Applications for Open Board Seat and Member Orientation
6. Procedures for board and committee minutes review
7. Review and Approve Governance Committee Charter
8. Review of Mission Statement/By-Laws
9. Review of Performance Measures
10. Review of Document Retention Policy
11. Discussion re: Credit Card Policy
12. Adjournment

