

Frank S. Venezia
Chair
Victoria Storrs
Vice Chair
Tim McCann
Secretary
Richard Kotlow
Assistant Secretary
Tim Maniccia
Member
David Kidera
Member
Catherine M. Hedgeman, Esq.
Member

TOWN OF BETHLEHEM
Albany County - New York
INDUSTRIAL DEVELOPMENT AGENCY

445 DELAWARE AVENUE
 DELMAR, NEW YORK 12054
 Telephone: (518) 439-4955
 Email: info@bethlehemida.com
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Regular Meeting Minutes
Wednesday, July 22, 2020
8:00 AM
Town Hall Auditorium

Thomas P. Connolly
*Executive Director,
 Assistant Secretary and
 Agency Counsel*
 518-573-2200
Allen F. Maikels
*Treasurer, Chief Financial Officer
 and Contracting Officer*
 518-487-4679
Vacant
*Economic Development
 Coordinator*
 Ext. 1189
Robin Nagengast
*Assistant to the Executive Director
 and Clerk*
 Ext. 1164

I. Notice

- **DUE TO THE NOVEL CORONAVIRUS (COVID-19) THE BOARD WILL NOT BE MEETING IN-PERSON. THE MEETING IS BEING HELD ELECTRONICALLY VIA VIDEO CONFERENCE AND A TRANSCRIPT WILL BE PROVIDED AT A LATER DATE. MEMBERS OF THE PUBLIC MAY VIEW AND LISTEN TO THE MEETING LIVE BY VISITING THE TOWN'S WEBSITE/MEETING PORTAL. AN EXECUTIVE ORDER (202.1) ISSUED BY GOVERNOR CUOMO ON 3/12/2020 SUSPENDED THE OPEN MEETINGS LAW**

I. Call to Order/Roll Call/Quorum Determination

A Regular Meeting of the Bethlehem Industrial Development Agency of the Town of Bethlehem was held on the above date at the Town Hall Auditorium, 445 Delaware Avenue, Delmar, NY. The Meeting was called to order at 8:00 AM with the presence of a quorum noted.

Attendee Name	Title	Status	Arrived
Frank S. Venezia	Board Member/Chairman	Absent	
Victoria Storrs	Board Member/Vice Chair	Present	
Tim McCann	Board Member/Secretary	Present	
Richard Kotlow	Board Member/Assistant Secretary	Present	
Tim Maniccia	Board Member	Present	
David Kidera	Board Member	Present	
Catherine Hedgeman	Board Member	Present	
Thomas P. Connolly	Executive Director/Agency Counsel	Present	
Joe Scott	Bond Counsel	Absent	
Allen F. Maikels	CFO and Contracting Officer	Present	
Robin Nagengast	Assistant to the Executive Director	Present	
Robert Leslie	Director of Planning	Present	
David VanLuven	Town Supervisor	Present	

III. Minutes Approval

Wednesday, June 24, 2020

Minutes Acceptance: Minutes of Jul 22, 2020 8:00 AM (Minutes Approval)

RESULT: ACCEPTED [UNANIMOUS]
MOVER: David Kidera, Board Member
SECONDER: Tim Maniccia, Board Member
AYES: Storrs, McCann, Kotlow, Maniccia, Kidera, Hedgeman

IV. Reports of Committees

None.

V. Communications

None.

VI. Old Business

- **PLANNING BOARD UPDATE (LESLIE)**

Nothing to report since June meeting.

- **REPORT OF ED COORDINATOR (LESLIE)**

Nothing to report since June meeting.

VII. New Business

- **FINANCIAL STATEMENTS 6/30/20 (MAIKELS)**

Mr. Maikels provided the financials as of June 30, 2020; there were no questions from members.

- **BIDA COVID-19 GRANT PROGRAM (CONNOLLY)**

Drafts of the COVID-10 State Disaster Emergency Grant Program Policy, Application, and Agreement were discussed and suggested changes noted. The vote was tabled until the August 26 Regular Meeting.

- **A. HODGSON SUMMARY A 10294/S 8181/DISASTER EMERGENCY LOAN PROGRAM**

- **B. ABO POLICY GUIDANCE 20-02/DISASTER EMERGENCY LOAN PROGRAM**

- **C. POLICY/RESOLUTION**

RESULT: NO VOTE

Next: 8/26/2020 8:00 AM

- **D. APPLICATION/RESOLUTION**

RESULT: NO VOTE

Next: 8/26/2020 8:00 AM

- **E. GRANT AGREEMENT/RESOLUTION**

RESULT: NO VOTE

Next: 8/26/2020 8:00 AM

VIII. Future Meetings

- **REGULAR MEETING - WEDNESDAY, AUGUST 26, 2020 8:00 A.M. REMOTE**

IX. Adjournment

Motion To: Adjourn

RESULT: ADJOURN [UNANIMOUS]
MOVER: Richard Kotlow, Board Member/Assistant Secretary
SECONDER: David Kidera, Board Member
AYES: Storrs, McCann, Kotlow, Maniccia, Kidera, Hedgeman

Minutes Acceptance: Minutes of Jul 22, 2020 8:00 AM (Minutes Approval)