

Frank S. Venezia
Chair
Victoria Storrs
Vice Chair
Tim McCann
Secretary
Richard Kotlow
Assistant Secretary
Tim Maniccia
Member
David Kidera
Member
Catherine M. Hedgeman, Esq.
Member

TOWN OF BETHLEHEM
Albany County - New York
INDUSTRIAL DEVELOPMENT AGENCY

445 DELAWARE AVENUE
 DELMAR, NEW YORK 12054
 Telephone: (518) 439-4955
 Email: info@bethlehemida.com
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Regular Meeting Minutes
Wednesday, June 24, 2020
8:00 AM
Town Hall Auditorium

Thomas P. Connolly
Executive Director,
Assistant Secretary and
Agency Counsel
 518-573-2200
Allen F. Maikels
Treasurer, Chief Financial Officer
and Contracting Officer
 518-487-4679
Vacant
Economic Development
Coordinator
 Ext. 1189
Robin Nagengast
Assistant to the Executive Director
and Clerk
 Ext. 1164

I. Notice

- **DUE TO THE NOVEL CORONAVIRUS (COVID-19), BETHLEHEM IDA WILL NOT BE MEETING IN-PERSON. AN EXECUTIVE ORDER (202.1) ISSUED BY GOVERNOR CUOMO ON 3/12/2020 SUSPENDED THE OPEN MEETINGS LAW. THE MEETING IS BEING HELD ELECTRONICALLY VIA VIDEO CONFERENCE AND A TRANSCRIPT WILL BE PROVIDED AT A LATER DATE. MEMBERS OF THE PUBLIC MAY VIEW AND LISTEN TO THE MEETING LIVE BY VISITING THE TOWN'S WEBSITE/MEETING PORTAL.**

I. Call to Order/Roll Call/Quorum Determination

A Regular Meeting of the Bethlehem Industrial Development Agency of the Town of Bethlehem was held on the above date at the Town Hall Auditorium, 445 Delaware Avenue, Delmar, NY. The Meeting was called to order at 8:03 AM with the presence of a quorum noted.

Attendee Name	Title	Status	Arrived
Frank S. Venezia	Board Member/Chairman	Remote	
Victoria Storrs	Board Member/Vice Chair	Remote	
Tim McCann	Board Member/Secretary	Remote	
Richard Kotlow	Board Member/Assistant Secretary	Remote	
Tim Maniccia	Board Member	Remote	
David Kidera	Board Member	Remote	
Catherine Hedgeman	Board Member	Remote	
Thomas P. Connolly	Executive Director/Agency Counsel	Remote	
Joe Scott	Bond Counsel	Absent	
Allen F. Maikels	CFO and Contracting Officer	Remote	
Robin Nagengast	Assistant to the Executive Director	Remote	
Robert Leslie	Director of Planning	Remote	
David VanLuven	Town Supervisor	Remote	

III. Minutes Approval

Friday, May 22, 2020

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Catherine Hedgeman, Board Member
SECONDER: Richard Kotlow, Board Member/Assistant Secretary
AYES: Venezia, Storrs, McCann, Kotlow, Maniccia, Kidera, Hedgeman

IV. Reports of Committees

The minutes of the 5/22/20 Finance Committee and 5/22/20 Audit Committee were provided.

V. Communications

No new communications received.

VI. Old Business

- **PLANNING BOARD UPDATE (LESLIE)**

Port of Albany's SEQR findings statement was approved; next step will be site plan approval phase.

- **REPORT OF ED COORDINATOR (LESLIE)**

The Open for Business webinar was rescheduled for July.

The town Building Department is assisting businesses with reopening by answering questions about occupancy and outdoor seating and is keeping projects on schedule with inspections.

VII. New Business

- **FINANCIAL STATEMENTS 5/31/20 (MAIKELS)**

Mr. Maikels reported the financials as of May 31, 2020.

- **LOOK BACK AT CURRENT PROJECTS/FINKE ENTERPRISES LLC (CONNOLLY/JARED FINKE)**

Jared Finke spoke about his experience as a IDA project.

- **REPORT COVID 19 SMALL BUSINESS RELIEF /GRANTS LOANS LEGISLATION (SCOTT)**

Mr. Connolly provided information on the recently passed legislation and ABO guidance and members discussed. Additional information is anticipated on what role IDAs and the Community Loan Fund are allowed to fulfill.

- **COMMITTEE MEETING DATES (CONNOLLY)**

Tentative dates were announced for 2021 and the remaining committee meetings of 2020.

VIII. Future Meetings

- **REGULAR MEETING - WEDNESDAY, JULY 22, 2020 8:00 A.M. REMOTE**

IX. Adjournment

Motion To: Adjourn

RESULT:	ADJOURN [UNANIMOUS]
MOVER:	David Kidera, Board Member
SECONDER:	Victoria Storrs, Board Member/Vice Chair
AYES:	Venezia, Storrs, McCann, Kotlow, Maniccia, Kidera, Hedgeman