

Frank S. Venezia
Chair
Victoria Storrs
Vice Chair
Tim McCann
Secretary
Richard Kotlow
Assistant Secretary
Tim Maniccia
Member
David Kidera
Member
Catherine M. Hedgeman, Esq.
Member

TOWN OF BETHLEHEM
Albany County - New York
INDUSTRIAL DEVELOPMENT AGENCY

445 DELAWARE AVENUE
 DELMAR, NEW YORK 12054
 Telephone: (518) 439-4955
 Email: info@bethlehemida.com
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Regular Meeting Minutes
Friday, November 20, 2020
8:00 AM
Town Hall Auditorium

Thomas P. Connolly
*Executive Director,
 Assistant Secretary and
 Agency Counsel*
 518-573-2200
Allen F. Maikels
*Treasurer, Chief Financial Officer
 and Contracting Officer*
 518-487-4679
Vacant
*Economic Development
 Coordinator*
 Ext. 1189
Robin Nagengast
*Assistant to the Executive Director
 and Clerk*
 Ext. 1164

I. Notice

- **DUE TO THE NOVEL CORONAVIRUS (COVID-19) THE BOARD WILL NOT BE MEETING IN-PERSON. THE MEETING IS BEING HELD ELECTRONICALLY VIA VIDEO CONFERENCE AND A TRANSCRIPT WILL BE PROVIDED AT A LATER DATE. MEMBERS OF THE PUBLIC MAY VIEW AND LISTEN TO THE MEETING LIVE BY VISITING THE TOWN'S WEBSITE/MEETING PORTAL. AN EXECUTIVE ORDER (202.1) ISSUED BY GOVERNOR CUOMO ON 3/12/2020 SUSPENDED THE OPEN MEETINGS LAW. MEMBERS OF THE PUBLIC MAY LISTEN TO AND VIEW THE MEETINGS LIVE BY VISITING WWW.TOWNOFBETHLEHEM.ORG, CLICK THE MEETINGS BUTTON FOUND ON LEFT SIDE OF WEBPAGE AND SELECT THE APPROPRIATE BOARD FROM THE DROPDOWN. AGENDAS, MINUTES, AND VIDEOS ARE AVAILABLE AT THIS SAME LINK. PLEASE CHECK THE TOWN WEBSITE FOR UPDATES.**

I. Call to Order/Roll Call/Quorum Determination

A Regular Meeting of the Bethlehem Industrial Development Agency of the Town of Bethlehem was held on the above date at the Town Hall Auditorium, 445 Delaware Avenue, Delmar, NY. The Meeting was called to order at 8:00 AM with the presence of a quorum noted.

Attendee Name	Title	Status	Arrived
Frank S. Venezia	Board Member/Chairman	Present	
Victoria Storrs	Board Member/Vice Chair	Present	
Tim McCann	Board Member/Secretary	Absent	
Richard Kotlow	Board Member/Assistant Secretary	Present	
Tim Maniccia	Board Member	Present	
David Kidera	Board Member	Absent	
Catherine Hedgeman	Board Member	Present	
Thomas P. Connolly	Executive Director/Agency Counsel	Present	
Joe Scott	Bond Counsel	Present	
Allen F. Maikels	CFO and Contracting Officer	Present	
Robin Nagengast	Assistant to the Executive Director	Present	
Robert Leslie	Director of Planning	Present	
David VanLuven	Town Supervisor	Present	

III. Minutes Approval

Friday, October 23, 2020

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Richard Kotlow, Board Member/Assistant Secretary
SECONDER:	Victoria Storrs, Board Member/Vice Chair
AYES:	Venezia, Storrs, Kotlow, Maniccia, Hedgeman
ABSENT:	Tim McCann, David Kidera

IV. Reports of Committees

- **NONE**

No committees have convened since the last regular meeting.

V. Communications

- **NONE**

No new communications.

VI. Old Business

- **PLANNING BOARD UPDATE (LESLIE)**

Comp plan update community engagement efforts are underway including Bethlehem Forward outreach via social media and website, a survey, a mailer to all households about the 12/8 public meeting, and lawn signs, all intended to maximize public engagement.

Burt Crane was approved for SEQR and site plan at last Planning Board.

- **REPORT OF ED COORDINATOR (LESLIE)**

An Economic Development Coordinator is in the budget for next year.

VII. New Business

- **FINANCIAL STATEMENTS 10/31/20 (MAIKELS)**

Financials are ahead of budget by \$7158.

- **BIDA COVID-19 GRANT PROGRAM COMMITTEE RECOMMENDATIONS OF GRANTS (KOTLOW)**

Grant checks have been delivered. There are no new applications.

- **2021 ADMINISTRATIVE SERVICES CONTRACT/RESOLUTION (CONNOLLY)**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Catherine Hedgeman, Board Member
SECONDER: Tim Maniccia, Board Member
AYES: Venezia, Storrs, Kotlow, Maniccia, Hedgeman
ABSENT: Tim McCann, David Kidera

- **MONOLITH UPDATE (CONNOLLY/SCOTT)**

A summary was provided for Monolith on the status of termination and recapture of IDA benefits. The Agency is stayed from collecting or pursuing receiver and has satisfied its fiduciary obligation and duty in respect to organization and assistance. The Agency will suspend its efforts to collect the debts owed by SAE Sun to the Agency, NYS, and Albany County; however, the debt is still owed, and not forgiven. A resolution to reflect will be drafted for 12/18 regular IDA meeting.

VIII. Future Meetings

- **REGULAR MEETING - FRIDAY, DECEMBER 18, 2020 8:00 A.M. REMOTE**

IX. Adjournment

Motion To: Adjourn

RESULT: **ADJOURN [UNANIMOUS]**
MOVER: Richard Kotlow, Board Member/Assistant Secretary
SECONDER: Catherine Hedgeman, Board Member
AYES: Venezia, Storrs, Kotlow, Maniccia, Hedgeman
ABSENT: Tim McCann, David Kidera