

**Frank S. Venezia**  
*Chair*  
**Victoria Storrs**  
*Vice Chair*  
**Tim McCann**  
*Secretary*  
**Richard Kotlow**  
*Assistant Secretary*  
**Tim Maniccia**  
*Member*  
**David Kidera**  
*Member*  
**Catherine M. Hedgeman, Esq.**  
*Member*

**TOWN OF BETHLEHEM**  
*Albany County - New York*  
**INDUSTRIAL DEVELOPMENT AGENCY**

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 DELMAR, NEW YORK 12054  
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**Regular Meeting Minutes**  
**Friday, February 26, 2021**  
**8:01 AM**  
**Town Hall Auditorium**

**Thomas P. Connolly**  
*Executive Director,*  
*Assistant Secretary and*  
*Agency Counsel*  
 518-573-2200  
**Allen F. Maikels**  
*Treasurer, Chief Financial Officer*  
*and Contracting Officer*  
 518-487-4679  
**Vacant**  
*Economic Development*  
*Coordinator*  
 Ext. 1189  
**Robin Nagengast**  
*Assistant to the Executive Director*  
*and Clerk*  
 Ext. 1164

**I. Notice**

- **DUE TO THE NOVEL CORONAVIRUS (COVID-19) THE BOARD WILL NOT BE MEETING IN-PERSON. AN EXECUTIVE ORDER (202.1) ISSUED BY GOVERNOR CUOMO ON 3/12/2020 SUSPENDED THE OPEN MEETINGS LAW. MEMBERS OF THE PUBLIC MAY LISTEN TO AND VIEW THE MEETINGS LIVE BY VISITING WWW.TOWNOFBETHLEHEM.ORG, CLICK THE MEETINGS BUTTON FOUND ON LEFT SIDE OF WEBPAGE AND SELECT THE APPROPRIATE BOARD FROM THE DROPDOWN. AGENDAS, MINUTES, AND VIDEOS ARE AVAILABLE AT THIS SAME LINK. PLEASE CHECK THE TOWN WEBSITE FOR UPDATES.**

**I. Call to Order/Roll Call/Quorum Determination**

A Regular Meeting of the Bethlehem Industrial Development Agency of the Town of Bethlehem was held on the above date at the Town Hall Auditorium, 445 Delaware Avenue, Delmar, NY. The Meeting was called to order at 8:01 AM with the presence of a quorum noted.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Frank S. Venezia	Board Member/Chairman	Present	
Victoria Storrs	Board Member/Vice Chair	Present	
Tim McCann	Board Member/Secretary	Absent	
Richard Kotlow	Board Member/Assistant Secretary	Present	
Tim Maniccia	Board Member	Present	
David Kidera	Board Member	Present	
Catherine Hedgeman	Board Member	Present	
Thomas P. Connolly	Executive Director/Agency Counsel	Present	
Joe Scott	Bond Counsel	Present	
Allen F. Maikels	CFO and Contracting Officer	Present	
Robin Nagengast	Assistant to the Executive Director	Present	
David VanLuven	Town Supervisor	Present	

**III. Minutes Approval**

1. Friday, January 22, 2021

<b>RESULT:</b>	<b>ACCEPTED [5 TO 0]</b>
<b>MOVER:</b>	Victoria Storrs, Board Member/Vice Chair
<b>SECONDER:</b>	Richard Kotlow, Board Member/Assistant Secretary
<b>AYES:</b>	Venezia, Storrs, Kotlow, Maniccia, Hedgeman
<b>ABSENT:</b>	Tim McCann
<b>RECUSED:</b>	David Kidera

#### **IV. Reports of Committees**

The Audit Committee met with the auditors from Cusack and Company to discuss the 2020 audit on January 22, 2021. The next meeting will be March 12 at 8:30am via Zoom.

#### **V. Communications**

The NYS Department of Economic Development sent notice of the Agency's initial private activity bond allocation for 2021.

#### **VI. Old Business**

- **PLANNING BOARD/ECONOMIC DEVELOPMENT UPDATE (LESLIE)**

The Planning Board is reviewing a few commercial projects, not IDA related, including a bank, two Stewart's expansions, and an adaptive reuse of a Krumkill church for a day care.

The construction of the Glenmont roundabout is to commence in April. There will be a March 23 Comp Plan Update Public Meeting to present the vision for the town.

#### **VII. New Business**

- **FINANCIAL STATEMENTS 1/31/2021 (MAIKELS)**

Annual project fees collected, the PSEG energy reimbursement is up.

- **BIDA COVID-19 GRANT PROGRAM COMMITTEE RECOMMENDATIONS TO CHAIR/BOARD**

No new grant applications.

#### **VIII. Future Meetings**

The Agency will be approving 2020 financials and the PARIS report at the March 26 regular meeting.

#### **IX. Adjournment**

**Motion To:** Adjourn

**RESULT:**                    **ADJOURN [UNANIMOUS]**  
**MOVER:**                    Catherine Hedgeman, Board Member  
**SECONDER:**                Victoria Storrs, Board Member/Vice Chair  
**AYES:**                      Venezia, Storrs, Kotlow, Maniccia, Kidera, Hedgeman