

**Victoria Storrs**  
Chair

**David Kidera**  
Vice Chair  
Assistant Secretary

**Richard Kotlow**  
Treasurer

**Edward W. De Barbieri**  
Secretary

**Victor Franco**  
Member

**Georgette Steffens**  
Member

**Chris Welch**  
Member



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Industrial Development Agency**  
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**Allen F. Maikels**  
Chief Financial Officer  
Contracting Officer  
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**John W. Taylor**  
Senior Economic Developer  
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### **Board Meeting Minutes**

**Tuesday, November 14, 2023 | 8:00am | Bethlehem Town Hall Room 101A**

**Livestream:**

**<https://us02web.zoom.us/j/84469068942?pwd=ZGVhUURTL3NrQjNkR3dDaEZrZ05adz09>**

#### **I. Call to Order/ Roll Call/ Quorum Approval**

The annual meeting of the Town of Bethlehem Industrial Development Agency was held on the above date at the Town Hall, 445 Delaware Avenue, Delmar, New York. The meeting was called to order at 8:00 a.m. The roll was called, and members present were:

Victoria Storrs, Chair  
D. Kidera  
V. Franco  
R. Kotlow  
G. Steffens  
C. Welch  
E. De Barbieri

Also present:

Al Maikels, Chief Financial Officer  
Catherine M. Hedgeman, Esq., Executive Director and Agency Counsel  
John Taylor, Senior Economic Developer  
Joseph Scott, Esq., Special Counsel  
Chris Canada, Esq., Special Counsel

Guests Present:

Liam Baker- Generation Bridge

Rich Brunson- Generation Bridge

Zoe Nadler – Hedgeman Law Firm

**II. Approval of Minutes from the October 25, 2023 Board Meeting**

Mr. Welch made a motion to approve the Minutes from the October 25, 2023 Board Meeting, seconded by Mr. Kotlow, with all members present in favor.

**III. Financial Report**

Mr. Maikels provided the October 2023 Financial Report.

**IV. Updates from John Taylor, Senior Economic Director**

Mr. Taylor stated that Industrial site inventory and assessment is now prominently positioned on the BIDA website. Mr. Taylor also stated that he is hoping for engagement, and he will provide another update within the next few weeks.

**V. New Business**

**a. Items for Action**

**i. Resolution giving authority to CFO to open bank accounts at KeyBank.**

Mr. Kotlow provided a brief explanation of why this resolution is necessary. The Board adopted a resolution granting authority to Mr. Kotlow to open bank accounts at KeyBank, with all members present in favor.

**ii. PSEG Letter Application**

Ms. Hedgeman explained that there is a potential opportunity for PSEG to extend their pilot application. Representatives from PSEG explained that they are seeking an extension to their pilot in order to provide them the time needed to negotiate a new agreement. The Board adopted a resolution to move forward with the review of the pilot extension, with all members present in favor.

**b. Presentation of Insurance Options**

**Greg Turner ~ Burt Anthony Associates ~ Charles B. Clarke Inc.**

Ms. Hedgeman explained that in light of recent litigation, it may be helpful for the IDA to acquire its own insurance policy, separate from the town's policy. Mr. Turner explained a few of the benefits of the IDA maintaining its own insurance policy. Mr. Franco made a motion to request a letter for a final vote on an insurance policy on December 19<sup>th</sup>, seconded by Mr. Kotlow, with all members present in favor.

**VI. Adjourn**

Mr. Welch made a motion to adjourn the meeting, seconded by Mr. Kotlow, with all members present in favor.